

eLearning and Distance Education Meeting Minutes from March 10, 2021

Attendees:

- Terri Brown
- Linda Upchurch
- Mike Rountree
- Christian Kraus
- Meghan Crews
- Armond Boudreaux

Minutes from the February meeting were approved and posted to the website.

Discussion

The committee discussed the number of reviews that have been returned so far. The self-reviews have been placed in a shared folder so that all committee members will have access to them.

There was also a discussion about adding the self-reviews to a D2L course where everyone would have easy access to them.

Terri Brown created a course in D2L to be used during the review process. The course is organized with folders for each self-review. Committee members have been enrolled in the course as instructors so they will have access to each of the reviews. The deans will be added to the course after we have completed the reviews so that they will have access to everything in one place.

There was also a discussion about the course reviews and how they would be divided among the committee members. Terri will be reviewing each course and the courses will be split between the remaining faculty members. It is noted that the staff members on the committee will not review courses.