

Case Management USER ROLES

Incident Categories	Executive Report Recipients	Email Address	Case Managers	Email Address	Investigators	Email Address
Academic Affairs			· ·			
			Assistant Vice President for			
	University Legal Counsel		Academic Affairs			
	Vice President for Academic Affairs or					
	Provost					
Athletics Issues						
			NCAA Compliance Officer or			
	University Legal Counsel		Athletic Director			
	Vice President for Academic Affairs or Provost					
	Plovost					
Financial Matters						
	University Legal Counsel		Controller			
	Vice President for Business &		Controller			
	Finance or Chief Business Officer					
Health & Safety						
	University Legal Counsel		Chief of Police			
	Vice President for Academic Affairs or		Criter of 1 office			
	Provost					
Human Resource Issues						
Tuman Roodal do locado			Assistant Vice President for			
			Business & Finance or Director of			
	University Legal Counsel		Human Resources			
	Vice President for Business &					
	Finance or Chief Business					
Information Technology						
Issues						
100400			Assistant Vice President for			
	University Legal Counsel		Information Technology			
	Vice President for Information					
	Technology or Chief Information					
	Officer					
	1					
Research Issues						
			Assistant Vice President for			
	University Legal Counsel		Academic Affairs			
	Vice President for Academic Affairs or					
	Provost					
	1					

A couple of things you may want to include:

- It may be desirable to have more than one Case Manager for incident categories depending on campus needs.
 If there is a campus auditor, they may want to include that individual as an executive report recipient for all incident categories as well.
- 3. The above scenario is intended only as an example.



Case Management USER ROLES

Incident Categories	Executive Report Recipients	Email Address	Case Managers	Email Address	Investigators	Email Address
Academic Affairs			Deans		Ĭ	
	D. Catharina Whales		De Devid Observation	Internal Conference of the	D- D- id Charation	Library Conference in
	Dr. Catherine Whelan	cwhelan@eqa.edu	Dr David Chevalier	dchevalier@ega.edu	Dr David Chevalier	dchevalier@eqa.edu
	Courtney Detterson Legal Coursel**	cpatterson@ega.edu	Dr David Chavalian	dchevalier@ega.edu	Dr David Chevalier	dchevalier@ega.edu
	Courtney Patterson, Legal Counsel**	cpatterson@eqa.edu	Dr David Chevalier	<u>acnevalier@eqa.edu</u>	Dr David Chevaller	dcnevaller@ega.edu
		katrinamcnair@georgia				
	Katrina McNair, Internal Auditor**	southern.edu				
Athletics Issues			Director of Athletics			
	Dr David Schecter	schecter@ega.edu	Theo Howard	tdhoward@ega.edu	Theo Howard	tdhoward@eqa.edu
	O					
	Courtney Patterson, Legal Counsel**	cpatterson@ega.edu katrinamcnair@georgia				
	Katrina McNair, Internal Auditor**	southern.edu				
Financial Matters			VP Business Affairs			
	Cliff Gay, VP Business Affairs**	cqay@eqa.edu	Cliff Gay or designee	cqay@eqa.edu		
	Courtney Patterson, Legal Counsel**	cpatterson@ega.edu				
		katrinamcnair@georgia				
11 14 00 ()	Katrina McNair, Internal Auditor**	southern.edu_				
Health & Safety						
Life Safety Issues	Cliff Gay, VP Business Affairs**	cqay@eqa.edu katrinamcnair@georgia	David Steptoe, Director of Plant Op	dsteptoe@ega.edu	David Steptoe, Director of Plant Operations	dsteptoe@ega.edu
·	Katrina McNair, Internal Auditor** Trey	katrinamchair@georgia southern.edu;				
Security Issues	Drawdy, COP	ldrawdy@ega.edu	Trey Drawdy	ldrawdy@ega.edu	Courtney Patterson, Legal Counsel**	cpatterson@ega.edu
,					, ,	
	Courtney Patterson, Legal Counsel**	cpatterson@ega.edu				
Human Resource Issues			Director, Human Resources			
Tullium Resource issues			2 i octor, i i amari i cocci coc			
	Cliff Gay, VP Business Affairs**	cqay@eqa.edu	Tracy Woods**	twoods@ega.edu	Tracy Woods**, Director of Human Resources	twoods@ega.edu
	Courtney Patterson, Legal Counsel**	cpatterson@ega.edu			Courtney Patterson, Legal Counsel**	cpatterson@ega.edu
		katrinamcnair@georgia				
	Katrina McNair, Internal Auditor**	southern.edu				
Information Technology	VP Information Services and Chief		V/D Information Technology CIO		VD lefe meeting Technology Coming Olic	
Issues	Information Officer		VP Information Technology, CIO		VP Information Technology Services, CIO	
	Mike Rountree, VP IT	rountree@ega.edu	Mike Rountree	rountree@ega.edu	Mike Rountree	rountree@ega.edu
	Courtney Patterson, Legal Counsel**	cpatterson@ega.edu				
	, ratio con, Logar Courison	katrinamcnair@georgia				
	Katrina McNair, Internal Auditor**	southern.edu				
Research Issues			Legal Counsel/Chief of Staff		Director of Strategic Planning and Institutional Research	
	Dr David Schecter	schecter@ega.edu	Courtney Patterson	cpatterson@ega.edu	David Gribbin	dgribbin@ega.edu
Student Affairs	Dr Catherine Whelan	cwhelan@ega.edu	Sherrie Helms	shelms@ega.edu		
Housing Issues	Dr Catherine Whelan	cwhelan@ega.edu	Sherrie Helms	shelms@ega.edu		
riousing issues	DI Camonne Wilcian	omioian e ogaloud	APPROVED BY CABINET 12/10/19:	onomio e ogaloda	1	l .

NOTE: Hotline Triage Team member**

APPROVED BY CABINET 12/10/19; Revisions Adopted 3/24/20; 3/23/21; 8/23/22; 8/23/23