

### Case Management USER ROLES

Incident Categories	Executive Report Recipients	Email Address	Case Managers	Email Address	Investigators	Email Address
<b>Academic Affairs</b>						
	University Legal Counsel		Assistant Vice President for Academic Affairs			
	Vice President for Academic Affairs or Provost					
<b>Athletics Issues</b>						
	University Legal Counsel		NCAA Compliance Officer or Athletic Director			
	Vice President for Academic Affairs or Provost					
<b>Financial Matters</b>						
	University Legal Counsel		Controller			
	Vice President for Business & Finance or Chief Business Officer					
<b>Health &amp; Safety</b>						
	University Legal Counsel		Chief of Police			
	Vice President for Academic Affairs or Provost					
<b>Human Resource Issues</b>						
	University Legal Counsel		Assistant Vice President for Business & Finance or Director of Human Resources			
	Vice President for Business & Finance or Chief Business					
<b>Information Technology Issues</b>						
	University Legal Counsel		Assistant Vice President for Information Technology			
	Vice President for Information Technology or Chief Information Officer					
<b>Research Issues</b>						
	University Legal Counsel		Assistant Vice President for Academic Affairs			
	Vice President for Academic Affairs or Provost					

A couple of things you may want to include:

1. It may be desirable to have more than one Case Manager for incident categories depending on campus needs.
2. If there is a campus auditor, they may want to include that individual as an executive report recipient for all incident categories as well.
3. The above scenario is intended only as an example.

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Incident Categories	Executive Report Recipients	Email Address	Case Managers	Email Address	Investigators	Email Address
<b>Academic Affairs</b>			Deans			
	Dr. Catherine Whelan	<a href="mailto:cwhelan@ega.edu">cwhelan@ega.edu</a>	Dr David Chevalier	<a href="mailto:dchevalier@ega.edu">dchevalier@ega.edu</a>	Dr David Chevalier	<a href="mailto:dchevalier@ega.edu">dchevalier@ega.edu</a>
	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>	Dr David Chevalier	<a href="mailto:dchevalier@ega.edu">dchevalier@ega.edu</a>	Dr David Chevalier	<a href="mailto:dchevalier@ega.edu">dchevalier@ega.edu</a>
	Katrina McNair, Internal Auditor**	<a href="mailto:katrinamcnair@georgia.southern.edu">katrinamcnair@georgia.southern.edu</a>				
<b>Athletics Issues</b>			Director of Athletics			
	Dr David Schecter	<a href="mailto:schecter@ega.edu">schecter@ega.edu</a>	Theo Howard	<a href="mailto:tdhoward@ega.edu">tdhoward@ega.edu</a>	Theo Howard	<a href="mailto:tdhoward@ega.edu">tdhoward@ega.edu</a>
	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>				
	Katrina McNair, Internal Auditor**	<a href="mailto:katrinamcnair@georgia.southern.edu">katrinamcnair@georgia.southern.edu</a>				
<b>Financial Matters</b>			VP Business Affairs			
	Cliff Gay, VP Business Affairs**	<a href="mailto:cgay@ega.edu">cgay@ega.edu</a>	Cliff Gay or designee	<a href="mailto:cgay@ega.edu">cgay@ega.edu</a>		
	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>				
	Katrina McNair, Internal Auditor**	<a href="mailto:katrinamcnair@georgia.southern.edu">katrinamcnair@georgia.southern.edu</a>				
<b>Health &amp; Safety</b>						
Life Safety Issues	Cliff Gay, VP Business Affairs**	<a href="mailto:cgay@ega.edu">cgay@ega.edu</a>	David Steptoe, Director of Plant Op	<a href="mailto:dsteptoe@ega.edu">dsteptoe@ega.edu</a>	David Steptoe, Director of Plant Operations	<a href="mailto:dsteptoe@ega.edu">dsteptoe@ega.edu</a>
Security Issues	Katrina McNair, Internal Auditor** Trey Drawdy, COP	<a href="mailto:katrinamcnair@georgia.southern.edu">katrinamcnair@georgia.southern.edu</a> , <a href="mailto:tdrawdy@ega.edu">tdrawdy@ega.edu</a>	Trey Drawdy	<a href="mailto:tdrawdy@ega.edu">tdrawdy@ega.edu</a>	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>
	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>				
<b>Human Resource Issues</b>			Director, Human Resources			
	Cliff Gay, VP Business Affairs**	<a href="mailto:cgay@ega.edu">cgay@ega.edu</a>	Tracy Woods**	<a href="mailto:twoods@ega.edu">twoods@ega.edu</a>	Tracy Woods**, Director of Human Resources	<a href="mailto:twoods@ega.edu">twoods@ega.edu</a>
	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>			Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>
	Katrina McNair, Internal Auditor**	<a href="mailto:katrinamcnair@georgia.southern.edu">katrinamcnair@georgia.southern.edu</a>				
<b>Information Technology Issues</b>	VP Information Services and Chief Information Officer		VP Information Technology, CIO		VP Information Technology Services, CIO	
	Mike Rountree, VP IT	<a href="mailto:routree@ega.edu">routree@ega.edu</a>	Mike Rountree	<a href="mailto:routree@ega.edu">routree@ega.edu</a>	Mike Rountree	<a href="mailto:routree@ega.edu">routree@ega.edu</a>
	Courtney Patterson, Legal Counsel**	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>				
	Katrina McNair, Internal Auditor**	<a href="mailto:katrinamcnair@georgia.southern.edu">katrinamcnair@georgia.southern.edu</a>				
<b>Research Issues</b>			Legal Counsel/Chief of Staff		Director of Strategic Planning and Institutional Research	
	Dr David Schecter	<a href="mailto:schecter@ega.edu">schecter@ega.edu</a>	Courtney Patterson	<a href="mailto:cpatterson@ega.edu">cpatterson@ega.edu</a>	David Gribbin	<a href="mailto:dgribbin@ega.edu">dgribbin@ega.edu</a>
<b>Student Affairs</b>	Dr Catherine Whelan	<a href="mailto:cwhelan@ega.edu">cwhelan@ega.edu</a>	Sherrie Helms	<a href="mailto:shelms@ega.edu">shelms@ega.edu</a>		
<b>Housing Issues</b>	Dr Catherine Whelan	<a href="mailto:cwhelan@ega.edu">cwhelan@ega.edu</a>	Sherrie Helms	<a href="mailto:shelms@ega.edu">shelms@ega.edu</a>		

NOTE: Hotline Triage Team member\*\*

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