

**EGSC Institutional Effectiveness Committee**  
**Zoom Meeting Minutes**  
**10 am on May 13, 2021**

**Attendees:** Da'Mon Andrews, Thomas Caiazzo, David Chevalier, Wilder Coleman, Carlos Cunha, David Gribbin (Chair), Karen Guthrie, Michael Moran, Sandra Sharman, Beverley Walker, and Jessica Williamson.

The meeting opened with the approval of the April 8<sup>th</sup> minutes.

The first topic discussed was whether the new USG eCampus Cooperative Academic Arrangement for the RN to BSN Nursing Program required SACSCOC notification. After email communication with Dr. Cuevas, the SACSCOC vice president assigned to the College, it was determined that notification was not required because the arrangement affected only 15 credit hours or 12.5 percent of the 120-credit hour program.

Mr. Gribbin then reviewed the response rate of students to Gateways to Completion (G2C) Student Learning Gains Survey in ENGL 1101, ENGL 1102, and MATH 1001 classes, indicating that the overall response rate was 21.5 percent. Dr. Sharman asked about accessing the results. Since the survey results are available as data visualizations on the Gardner Institute website by course and course section, Dr. Chevalier indicated that he would access student responses to the Spring 2021 survey. In addition, Mr. Gribbin said that would email committee members in Academic Affairs the link to the Gardner Institute's website.

Next, committee members discussed the academic program assessment reports for AY 2020-21. Mr. Gribbin noted that he had received four reports from Humanities and Social Sciences ahead of the May 21<sup>st</sup> due date. Dr. Cunha and Dr. Chevalier indicated that they would submit their schools' portions of the assessment report for the AA Core Curriculum Program by May 21<sup>st</sup>. Mr. Gribbin thanked them, given the importance of this report to the successful conclusion of the College's SACSCOC reaffirmation review.

Finally, the committee members discussed teach-out plans for the academic programs that will be closed. Mr. Gribbin noted the importance of notifying SACSCOC once the USG Board of Regents (BOR) acted on these program closures. Dr. Sharman said that she was anticipating a special meeting with the BOR to discuss program closure and that she had received several teach-out plans from program coordinators, already. Dr. Andrews asked how the program closure dates were to be cited, since some plans indicated a specific semester, only. Mr. Gribbin suggested that a specific date at the beginning of the semester would be more appropriate. Mr. Moran asked that he be informed of the program closure dates so that these programs can be removed from the admission forms. Dr. Sharman noted that since most programs would complete the closure process over a two-year period, removing these program options from the admissions process prior to the beginning of the Fall Semester 2021 should not pose a problem.

The meeting concluded at 10:30 am.

Minutes submitted by David Gribbin