

## Student Affairs Standing Committee

May 18, 2015

Attending: Dr. Avery, Georgia Edmond, Karen Jones, Janet Stracher

Not attending: Courtney Joiner and three SGA Students

2:10pm meeting started

Dr. Avery addressed the committee with the Job Description of the committee:

**Purpose and Functions:** The purpose of the Student Affairs Committee is to promote and maintain the welfare of the student body and effective and desirable faculty-student relations. Its functions are to recommend policies and procedures as necessary and proper to accomplish its purpose and to develop the annual student activity budget as submitted to the Board of Regents.

### **Membership:**

- Chair, Vice President for Student Affairs;
- Three Student Affairs Staff members appointed by the Vice-President for Student Affairs;
- One faculty member elected by the faculty; and,
- Three students appointed by the Student Government Association.

The committee agreed that there was a purpose for this committee to exist. There was discussion on membership of the committee and the frequency of meetings. It was agreed upon that the membership would stay the same with the 3 Student Affairs Staff would have a yearly rotation of 3 Department Heads to be acting members of this committee. If there were questions that needed to be addressed from other Departments within Student Affairs, those Departments would contact the active Dept. Head member so it could be discussed in the next meeting. The committee agreed there should be standing meetings once a month. There was discussion on how to get feedback from students on how well Student Affairs was in assisting their needs and the academics department.

Dr. Avery asked for the committee to be prepared to discuss at next meeting, a plan for next year and what should the committee be conscious of. Dr. Avery's assistant will email everyone with next meeting time.

2:43pm meeting adjourned