

## Institutional Effectiveness Committee

### Zoom Meeting Minutes

9 am on July 9, 2020

**Attendees:** Da'Mon Andrews, Armond Boudreaux, David Chevalier, Carlos Cunha, John Giebfried, David Gribbin (Chair), Nick Kelch, Mike Rountree, and Angela Storck.

Mr. Gribbin opened the meeting by noting that the focus will be on the quality of our assessment reports, both on the academic side and the administrative side, based on rubrics. Because the annual assessment reports are based on assessment plans, the same outcomes and measures should be consistently presented across both assessment plans and reports. If outcomes and/or measures for an academic program or administrative unit change, then the assessment plans should be updated to correspond with the annual reports going forward. He then summarized his analysis of the FY 2019-20 reports for the AA Art and Certificate in Digital Photography programs based on the academic program rubric.

Dr. Giebfried spoke next about the academic assessment reports that he analyzed. One of the academic programs he reviewed was the AA Mathematics Program. He asked why the assessments for this program focused on calculus. Dr. Andrews responded that the primary expected outcome for the AA Mathematics Program was that students in the program could do calculus. Dr. Chevalier added that for academic program assessment, the focus is on Area F program of study courses and on how students who are majoring in that program of study are performing. Dr. Cunha noted that this limits program assessment for those programs that have few majors, such as the AA English Program. Dr. Giebfried then addressed the other two academic program he was assigned, saying that the AA Political Science assessment report was well prepared, but that the AA Communication Arts assessment report needed clarification of its program outcomes.

Dr. Cunha asked how the results of these analyses based on rubrics were to be shared. Mr. Gribbin suggested the completed rubrics could be submitted deans of the appropriate schools for follow up with program coordinators and directors. As the deans of EGSC's two academic schools, both Dr. Chevalier and Dr. Cunha agreed with this approach.

Next, Dr. Chevalier discussed his reviews of the AA FESA, BA FESA, and AA Psychology programs. Dr. Chevalier compared how the AA and BA FESA programs are assessed with how the AA and BS Biology programs are assessed and made some suggestions for improving FESA program assessment. Dr. Chevalier also made suggestions for improving the assessment of the AA Psychology Program.

Dr. Boudreaux then reviewed the assessment reports for the AA and BS Biology and AA History programs. Dr. Boudreaux said that the assessment reports for these programs were clearly presented, including results based on benchmarks and actions to be taken based on those results. Dr. Cunha also reviewed the AA and BS Biology programs, along with the BS RN to BSN Nursing Program and made suggestions for improving the assessment of those programs.

Mr. Gribbin then summarized the findings of the SACSCOC Off-Site Committee's *Preliminary Report for 7.3 Administrative Effectiveness and 8.2.c Student Outcomes: Academic and Student Services*, noting that EGSC had been found in compliance on 8.2.c, but not in compliance with 7.3. He then discussed his application of the administrative unit rubric to the FY 2019-20 assessment reports for three administrative units cited by the Off-Site Committee in its review of 7.3.

Mr. Kelch next reviewed the administrative unit assessment reports that he was assigned, indicating that the reports for the AAMI and Infrastructure Services were well presented, but identifying weaknesses in the reports for Athletics and Admissions.

Ms. Storck asked whether the assessment rubrics would be shared with unit heads. Mr. Gribbin responded that that was an excellent suggestion and that the rubrics would be shared.

The meeting concluded at 10 am.

Minutes submitted by David Gribbin